

Fundamentals of Organization Course

<i>Name of the subject:</i> Fundamentals of Organization - BSc	<i>SUBJECT code:</i>	Weekly hours: 3 lectures + 3 indoor practice	Credit: 6
<i>Subject leader:</i> Danijela Voza	<i>Academic Degree:</i> <i>Assistant Professor</i>	Prerequisites:	

Purpose:

Students are given insight into different aspects of structure and business of both non-profit and profit organizations. The main purpose of the lectures is to introduce students in detail with organizational internal and external environment and specific influential factors.

Course description:

The course is dealing with the nature and forms of organisations and their role in social and individual well-being. After finished course, students will be able to: 1) describe the main factors that affect the evolution of organisations in the modern world; 2) apply a variety of theoretical frameworks in evaluating business environment and defining the business strategy in practice, 3) explain the variety and the key determinants of organizational forms and 4) undertake future study of management and business discipline.

Schedule

Weeks	Topics
1.	Organisation – definition; role in modern society; organisation and management
2.	Organisational studies as scientific discipline
3.	Integral organisational model; Organisational levels; Organizational effectiveness and performances; Contemporary challenges for organisations
4.	Organisational theories – review; classical school of organisational theory
5.	Organisational theories – neoclassical organisation; contingency theory; systems theory; situational approach
6.	Organisational design – definition; concepts
7.	Organisational structure – elements; factors
8.	Models of organisational structure
9.	Basis for departmentalization
10.	Managerial function
11.	Control function
12.	Executive function
13.	Business policy
14.	Organisational behaviour and changes

Final grade:

10pt – class attendance – lectures; 10pt – class attendance – practical work; 10pt – seminar project; 10pt – colloquium; 60pt – final exam (<51pt fail; 51-60 grade 6; 61-70 grade 7; 71-80 grade 8; 81-90 grade 9; 91-100 grade 10)

Compulsory literature:

Richard L. Daft. Organisation theory and design. 10th edition. 2010. USA: South-Western, Cengage Learning

Supplemental literature:

David Campbell and Tom Craig. Organisations and Business Environment. 2nd Edition. 2005. Elsevier.